

**Executive Council Minutes**  
**Open Session**  
**January 5, 2009**

**Officers present:** President Marc Houle, , Middle School Vice President Bob Ruark, Elementary Vice President Stephanie Martin, SPED Vice President Jan Van Horne, Secretary Naomi Lukaszewski, , 6-12 Director Candy Smiley, K-5 Director Karen Wusthoff

*High School Vice President B. Walker & Treasurer K. Logan were not in attendance.*

*This meeting was designated as a planning and info session. Attendance was voluntary and no new business was discussed.*

**Reps:** None

**Meeting called to order:** 4:15 p.m.

**Handouts:** Copy of Preliminary Legal Report for CFT Legal Defense Grant Application

**I. Minutes**

- A. December 8 Executive Council: unanimously approved with amendments
- B. December 11 Representative Council : unanimously approved with amendments.

**II. CFT Legal Defense Grant**

- A. Preliminary Legal Report submitted December 1, 2008
  - 1. Received stamp appears to indicate December 5, 2008 receipt.
  - 2. Only expenses incurred after receipt of Preliminary Report will be honored.
- B. Report not approved until January 5, 2009
  - 1. PFT President had called this morning requesting status of report.
- C. PFT will request CFT honor expenses incurred from December 5 to January 5 since receipt stamp indicates report was received 1 month before rep signed it.

**Open Session closed. Confidential Session opened: 4:25 p.m.**

Confidential correspondence from auditor. Correspondence restricted to Executive Board at auditor's request.

**Confidential Session closed. Open session resumed: 4:40 p.m.**

**III. SPED Professional Growth Meeting**

- A. Meeting scheduled to discuss professional growth for SPED instructional aides.
- B. K. Wusthoff to coordinate professional growth development for General Ed teachers and SPED teachers with Wendy Smith-Rogers.

**IV. Upcoming Meetings & Events**

- A. IBPS
- B. Need to communicate upcoming leadership opportunities
  - 1. Weekly E-Bulletin
    - a. Limit to state and PUSD budget updates?
  - 2. Postings on Website
  - 3. Flyers
- C. Elementary Time and Full Day Kindergarten committees scheduled to meet in January and February.
- D. PTA Palomar Council
  - 1. Parent donations
    - a. Researching websites and teacher donation registries
- E. Teacher Survey re: Budget Standards
  - 1. Gather data re: teacher needs and site practices
- F. Interview applicants for IBPS, PPAP Governance, PDAB

**V. Executive Board Calendar: January-April**

**A. Monday Meetings: 4:00**

1. January 12
  - a. January 19: MLK Holiday
2. January 26
3. February 2
4. February 9
  - a. February 16: Presidents' Day
5. February 23
6. March 9
7. March 16
8. March 23
9. March 30
  - a. April 6: Spring Break
10. April 13
11. April 20
12. April 27

**B. Interviews for IBPS, PPAP Governance, PDAB: 4:00-6:00 p.m.**

1. Tuesday, February 24
2. Thursday, February 26
3. Monday, March 2
4. Tuesday, March 3
5. Tuesday, March 10
6. Tuesday, March 17

**Meeting adjourned: 5:50 p.m.**

**Next meeting: January 12, 2009**

Submitted by Naomi Lukaszewski, PFT Secretary